

The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Justin Wright, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Wright announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Call was taken:

Board Members Present:	Board Members Present:	Board Members Absent:
Mrs. Suzanne Applegate	Mr. Christopher Hamilton @ 7:03	Mr. Ryan Fagan
Mrs. Rayna Denneler	Dr. Vanessa Nichols	
Mrs. Jennifer Dinardo	Mr. Malcolm Whitley	
Mr. Gil Gehin-Scott	Mr. Justin Wright	

Administrators Present:		
Dr. Anthony Petruzzelli	Dr. Rachel Feldman	
Ms. Tracy McGuire	Mrs. Jennifer Murray	

Mr. Wright welcomed visitors to the meeting.

5. Dr. Nichols moved, seconded by Mrs. Applegate to approve the minutes of the Regular Meeting, September 10, 2018. All Ayes with Mr. Hamilton not in attendance until 7:03 PM.

6. Presentations: Will Take Place after Public Comment.

7. Executive Session: None at this time.

8. District Department Reports:

Westampton Middle School Report:

Matthew Andris, Principal

H.I.B. Report:

Matthew Andris, H.I.B. Coordinator

Holly Hills School Report:

Jennifer Murray, Principal/Curriculum Supervisor

Westampton Intermediate School Report:

Rachel Feldman, Principal

Special Services Report:

Supervisor of Special Services

Superintendent's Report:

Anthony Petruzzelli, Superintendent

Facilities Report:

Tracy McGuire, Board Secretary

9. Public Comment on Agenda Items Only: None at this time.

10. Correspondence: None at this time

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Gil Gehin-Scott, and Jennifer Dinardo

At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mrs. Applegate to approve as a Single Consent Vote items 11. A. 1 through 11. A. 13.

Roll Call Vote: All Ayes.

Mrs. Dinardo moved, seconded by Mrs. Applegate to approve items 11. A. 1 through 11. A. 13.

Roll Call Vote: All Ayes.

11. A. 1. The Budget and Finance Committee called for a motion to approve payment of the bills as presented. Bill List to be Handed out at Meeting.

11. A. 1. a. The Budget and Finance Committee called for a motion to approve payment of the cafeteria bills as presented.

11. A. 2. The Superintendent called for a motion to approve, with deep regret, the retirement letter of Debbie Yetter, Holly Hills Classroom Aide. Mrs. Yetter’s date of retirement will be November 1, 2018.

11. A. 3. The Superintendent called for a motion to adjust the salary of Rachel Stewart, Classroom Aide at Holly Hills School. She should be approved at the Step 1 salary which is \$22,576.

11. A. 4. The Superintendent called for a motion to approve the following mentors for the 2018-2019 school year:

Teacher Being Mentored	Mentor
Michael Leone – Medial Specialist	Barb Carty
Toni D’Amato – STEM Teacher	Lauren Greeby (was approved as D. Soutl, who has resigned)

11. A. 5. The Superintendent called for a motion to approve Brad Ludzinski as a volunteer basketball coach.

11. A. 6. The Superintendent called for a motion to approve the following extra-curricular advisors for Advanced Ensemble:

Stipend C - \$1,130 50% Split	
Matthew Barone	\$565.00
Julia Beekman	\$565.00

11. A. 7. The Superintendent called for a motion to approve Shelby Burd as a part time 2 hour/day aide at the Westampton Middle School at a salary of \$6,359. Her start date is pending criminal history approval.

11. A. 8. The Superintendent called for a motion to approve the request from Colleen Marra, Westampton Middle School Teacher, to extend her Maternity Leave for the remainder of the 2018-2019 school year. Her intention is to return for the 2019-2020 school year.

11. A. 9. The Superintendent called for a motion to approve the Job Descriptions for School Counselor and School Psychologist.

11. A. 10. The Superintendent called for a motion to approve Cindy Jobes as a 7.1 hr./day Administrative Aide at Holly Hills School at a salary of Step 1, \$22,576/year (prorated) to begin November 1, 2018.

11. A. 11. The Superintendent called for a motion to approve Stephanie Colon-Arias as a 7.1 hr./day Administrative Aide at Holly Hills School at a salary of \$22,576/year (prorated) to begin pending criminal history approval.

11. A. 12. The Superintendent called for a motion to accept the resignation of Lauren Massara, with final separation date of November 15th, 2018.

11. A. 13. The Superintendent called for a motion to approve Denise Torres as a 3 hour/day aide at Holly Hills School. Her salary will be \$9,536. This position is to replace Cindy Jobes.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mrs. Applegate to approve as a Single Consent Vote items 11. B. 1 through 11. B 4.

Roll Call Vote: All Ayes

Mrs. Dinardo moved, seconded by Dr. Nichols to approve items 11. B. 1 through 11. B. 4.

Roll Call Vote: All Ayes

11. B. 1. The Superintendent called for a motion to approve the below Music Program Fundraisers:

Fundraiser		Date	Proceeds Used For
T-Shirt Sales	T-Shirts/\$15.00 Sweatshirts/\$25.00	October- November	New music, reeds, instrument repairs, etc.
Chipotle	33% of sales	October 15	NYC Broadway trip
Hoagie Sale	Food through WMS Cafeteria Staff	Parent Teacher Conference Night	NYC Broadway trip

11. B. 2. The Superintendent called for a motion to approve the below Student Council Events for the 2018-2019 school year:

Event	Dates	Proceeds/Costs
Student Dances at WMS	October 19, 2018 December 14, 2018 February 8, 2019 April 12, 2019 7:00-9:00	-\$5.00 entrance fee -Sale of snacks and drinks
Canned Food Drive Donate to Food Bank	November 5-19, 2018	Prize to homeroom who collect most

Lip Sync Battle	May 17, 2019	-\$5.00 entrance fee -Sale of snacks and drinks
State Wide Student Council Trip to Six Flags	9:30 a.m. – 6:00 p.m.	Cost per student/\$40.00
Buddy Program with HH Preschool Students	Once a month December-June	Transportation provided by Westampton bus

11. B. 3. The Superintendent called for a motion to approve below the Mathematics Educational Trip.

Event	Date	Cost
Museum of Mathematics	November 15, 2018	\$14.00 per student plus bus \$504.00 total cost including bus

11. B. 4. The Superintendent called for a motion to approve the submission of the HIB School Self-Assessment for the 2017-2018 School year.

11. C. Legislative/Policy Committee:

Members: Ryan Fagan, Suzanne Applegate, and Malcolm Whitley

11. C. 1. Mrs. Dinardo moved, seconded by Mr. Hamilton to approve the second reading of the following Board of Education Policies and Regulations. All Ayes.

Type	Number	Heading
Policy and Regulation	1613	Disclosure and Review of Applicant’s Employment History (M) (New)
Policy and Regulation	5512	P - Harassment, Intimidation, and Bullying (HIB) (M) (Revised) R - Harassment, Intimidation, or Bullying Investigation Procedure (M) Abolished
Policy and Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy	8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

12. A. Information Items: None at this time.

12. B. Enrollment Report: September 2018

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	9/13/18	Zone 7/95 secs.
Holly Hills Elementary	Lockdown	9/28/18	Inside/118 secs.
WMS/WIS	Fire Drill	9/12/18	Zone 3/6 mins.

WMS/WIS	Shelter in Place	9/19/18	Inside/6 mins.
---------	------------------	---------	----------------

12. D. Suspensions: September 2018

12. E. Reports: None at this time

12. F. Miscellaneous Action Items:

12. F. 1. Mrs. Dinardo moved, seconded by Mrs. Applegate to approve the Facilities Use Calendars at the Holly Hills and Westampton Middle Schools. All Ayes.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: September 2018

13. C. Cafeteria Report: None at this time.

13. C. 1. Building Inspection Reports:

Building	Date	Signatures
Holly Hills Elementary School	October 2, 2018	Jennifer Murray/Jason Tuttas
Westampton Middle School	October 2, 2018	Matthew Andris/Jason Tuttas

13. D. Action Items:

At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mr. Hamilton to approve as a Single Consent Vote items 13. D. 1 through 13. D. 7 and 15. A. 1. Roll Call Vote: All Ayes.

Mrs. Dinardo moved, seconded by Mrs. Applegate to approve items 13. D. 1 through 13. D. 7 and 15. A. 1. Roll Call Vote: All Ayes.

13. D. 1. Resolution #8-18: Monthly Reports of Board Secretary and Treasurer:*
Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of August 2018.

RESOLUTION #8-18: Accepting Reports of Secretary/Treasurer:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of August 2018.

13. D. 2. The School Business Administrator and Board Secretary called for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of October/November 2018.

13. D. 3. The School Business Administrator and Board Secretary called for a motion to approve Resolution #7-18, Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms Application for the 2018-2019 school year pertaining to the preschool classrooms. The District elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.2(h), 4ii, by providing toilet rooms adjacent to or outside the classrooms in lieu of individual toilet rooms in each classroom.

13. D. 4. The School Business Administrator and Board Secretary called for a motion to approve a Student Transportation Contract to Wills Bus Service adding Route HH6 to and from Holly Hills Elementary School at a per diem rate of \$105.55 on a temporary basis.

The motion further authorizes the School Business Administrator and Board Secretary to solicit bids for the additional to and from route to Holly Hills Elementary School beyond the temporary 90-day period.

The results of the Request for Price Quotations for Student Transportation Contracts for the addition of Route HH6 are as follows:

Wills Bus Service, Inc.	\$105.55 per diem
Laurel Enterprises	No Bid
Eagle-Wolfington	Did not respond to bid

13. D. 5. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract with The Titusville Academy, an approved private school for students with disabilities (Receiving District) for the 2018-2019 school year commencing September 4, 2018 with a tuition of \$56,094.22 (\$308.21 per diem) for student #1709980548.

13. D. 6. The School Business Administrator and Board Secretary called for a motion to approve the Purchasing Manual for the District.

13. D. 7. The Business Administrator and Board Secretary called for a motion to Approve the Standard operating procedure manual for the district.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. The Superintendent called for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2018-2019 School Year.

16. Public Comment on Non-Agenda Items Only: None at this time.

17. Board President’s Report: Justin Wright

18. Executive Session Resolution: None at this time.

19. Open Session: None at this time.

20. There being no other business to come before the Board, Mr. Hamilton moved, seconded by Mr. Whitley to adjourn the meeting at 8:00 PM. All Ayes.

Tracy L. McGuire, Board Secretary

TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; a

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held October 10, 2018 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Tracy L. McGuire, Board Secretary